



Privacy & Copyright

Version: 13.03.2020

By recording and putting lectures, presentations and videos online and by conducting lectures and seminars online using appropriate software, the risk of data protection and copyright infringements increases, especially if the works are distributed via the Internet.

What you should therefore be aware of:

Data protection:

- Do not use any personal data in the recordings, unless these data have already been legally published or the persons concerned have consented to publication by you for this purpose.
- Personal data is information about clearly identified or contextually identifiable persons, e.g. photo & film recordings of students, patients, names, addresses, health information, etc.

Copyright:

- If you use works (images, texts, etc.) of other authors in your recordings and presentations, you must always indicate the source (good scientific practice)
- If you use works of other authors from the Internet, remember that these works are also protected by copyright. Whenever possible, use works that are under a [Creative Commons license](#) that allows for use.
- Also advise your students how your recordings may be used. It is advisable to note that the recordings and the presentations, videos, etc. contained therein are exclusively for the personal use of the students within the University of Basel.
- Attach a note such as:

The work is protected by copyright and may only be used for teaching purposes within the University of Basel. For any further use, especially the distribution of the work via the internet, the consent of the author, the authoress, is required.

Use of video conferencing via zoom etc:

- Please observe the data protection regulations of the service providers and also point out to students
- Only provide names, e-mail addresses of students to service providers with their consent

If you have any questions regarding data protection and copyright, please contact datenschutz@unibas.ch.